



**JOB TITLE:** Academic Support  
**LOCATION:** Anaheim, California  
**STATUS:** Part-Time  
**SALARY:** \$12.00-\$13.00/hr.  
**START DATE:** Immediately

The TGR Foundation is recruiting an individual for **Academic Support** to work in a unique learning program at the TGR Learning Lab in Anaheim, California. The individual selected will enjoy an exceptional professional opportunity to provide support for an innovative Learning Lab concept that will serve as a model for other communities. If you love to explore new ideas and thrive in an environment that prepares young people for a future career, then check out this career opportunity.

**JOB SUMMARY:**

The TGR Learning Lab provides **Academic Support staff** to support a homework period for students in grades 7-12. The staff will be responsible for assisting and monitoring students who are working on homework and school-related projects. In addition, this position is required to work closely with program staff in all activities that include or impact student programs.

**JOB RESPONSIBILITIES:**

- Monitors and assists students during after school program;
- May support classroom facilitators during program hours;
- Assists with student recruitment at school and community events;
- Supports a culture of high expectations that includes higher education preparation for all students;
- Identifies unique student needs and collaborates with other team members;
- Understands and communicates with children and adults of different racial and cultural backgrounds;
- Demonstrates an understanding, patient, warm and receptive attitude within the TGR Learning Lab environment.

**EDUCATION, EXPERIENCE & SKILLS REQUIRED:**

- Available Monday – Thursday 12:00 p.m. – 6:00 p.m. Work collaboratively with a team to provide individualized and group homework support;
- 1+ year working with school-age students as an intern or teaching assistant preferred;
- Ability and willingness to expand knowledge of science, technology and math;
- Proficient computer skills, including knowledge and application of MS Office;
- Ability to work as a team and in a fast-paced environment;
- Support TGR Foundation mission, vision and core values.



**TO APPLY**

Please submit the following materials to Yvonne Tello at [ytello@tgrfoundation.org](mailto:ytello@tgrfoundation.org)

- Cover letter
- Resume

TGR Foundation is proud to be an Equal Opportunity Employer.

This job description is illustrative of duties typically performed by this job. It is not intended to be an exhaustive listing of each, and every job responsibility. Because job content may change from time to time, TGR Foundation reserves the right to add and/or delete job responsibilities from this position at any time.