



TGR FOUNDATION
A TIGER WOODS CHARITY

JOB TITLE: **Program Facilitator, TGR Foundation**
Professional Learning

LOCATION: Anaheim, California

SALARY: Commensurate with experience

STATUS: Full Time

OVERVIEW:

TGR Foundation's Professional Learning Facilitator is an entry-level manager position reporting to the Senior Manager of Professional Learning in Anaheim, CA and is responsible for developing and maintaining operational excellence with educators, students, co-workers, volunteers and the general public. This is a full-time position based in Anaheim, CA. The individual selected will assume the position of working with educators to deliver high-quality STEM instruction as well as related duties for TGR Foundation Programs as assigned.

The individual selected will enjoy an exceptional professional opportunity to support and facilitate innovative trainings and empower educators in collaborative environments. This career opportunity is uniquely suited to those who love to explore innovative teaching/learning approaches and thrive in an environment that prepares educators to deliver high quality STEM and college access experiences to their students.

JOB RESPONSIBILITIES:

- Collaborate with the Professional Learning team to plan, coordinate, and facilitate trainings and webinars for educators in STEM related activities.
- Participate in coaching educators as they adopt inquiry-based learning into their practice and support them as they follow the TGR Foundation Professional Learning Pathway.
- Develop and model lesson plans and instructional strategies – this includes through creation of digital content and videos, as well as leading trainings that demonstrate inquiry-based teaching methods to educators.
- Participate in the development and assessment of micro credentials that accompany training sessions.
- Demonstrate strong interpersonal skills consistent with developing positive youth centered environments
- Build and maintain relationships with educators.
- Interact with educators in online TGR Foundation Educator Professional Learning Community.
- Develop an understanding of the unique and diverse needs of stakeholders.
- Respond to TGR EDU: Create inquiries and interact effectively with co-workers, educators, students, volunteers and the general public.
- 20% travel is anticipated



- Other duties as assigned.

EDUCATION, EXPERIENCE & SKILLS REQUIRED:

Professional Learning Facilitator preferably will have past involvement in educational programs for both educators and youth and experience in science, technology, engineering or math. In addition to:

- Able to work Monday-Friday 8:00 a.m. to 5:00 p.m.; some evenings and weekends may be required.
- Bachelor's degree in education or a STEM discipline required, current teaching credential/licensure preferred.
- Minimum of 4-years of experience in education with at least 2 years of experience directly working with youth. This can include classroom teaching or working directly with youth in out of school time environments.
- Demonstrated experience engaging in professional learning communities.
- A willingness to learn best practices in professional development for adults.
- Demonstrated experience developing innovative instructional content and applying appropriate active learning pedagogy to support student learning.
- Working knowledge of student-centered teaching practice, education technology, emerging web technologies and their application in the educational environment.
- Demonstrated understanding of national standards (examples: Next Generation Science Standards, Common Core Standards, etc.) and experience aligning student learning to these standards.
- Impeccable interpersonal, presentation, organizational and verbal/written communication skills.
- Ability to work as a team and in a fast-paced environment.
- Support the TGR Foundation mission, vision and core values.
- Advanced computer skills and technology experience, including with Microsoft Office Suite, Zoom and Google Classroom.
- Able to handle confidential matters.

TO APPLY

Send an electronic cover letter and résumé to Yvonne Tello (ytello@tgrfoundation.org)

*No phone calls please. TGR Foundation is proud to be an Equal Opportunity Employer.

This job description is illustrative of duties typically performed by this job. It is not intended to be an exhaustive listing of each, and every job responsibility. Because job content may change from time to time, the TGR Foundation reserves the right to add and/or delete job responsibilities from this position at any time.