



JOB TITLE: Learning Support Staff

LOCATION: Anaheim, California

STATUS: Part-Time

SALARY: \$19-\$23/hr

ORGANIZATION:

TGR Foundation is a leading education nonprofit founded in 1996 by Tiger Woods. With a commitment to providing opportunities that unlock the unlimited potential in the lives of young people from under-resourced communities, its mission is to empower students to pursue their passions through education. In 2026, TGR Foundation is celebrating 30 years of driving dreams together. Through its TGR Learning Labs and signature education programs focused on science, technology, engineering, arts and math (STEAM) educational enrichment, career and college readiness and health and well-being, TGR Foundation has served more than 217,000 students. For more information, visit TGRFoundation.org or connect on [Facebook](#), [X](#) and [Instagram](#).

JOB SUMMARY:

Learning Support Staff will facilitate STEAM-related activities and workshops and provide homework support for students in grades 7-12. This position will be responsible for facilitating enrichment club activities as well as assisting and monitoring students who are working on homework and school-related projects. In addition, this position requires one to work closely with the instructional team on all activities that include or impact student programs.

ESSENTIAL DUTIES & RESPONSIBILITIES:

Curriculum & Instruction

- Facilitate 1-2 enrichment clubs per session with guidance from Learning Facilitators.
- Monitor and assist students during after-school and Academic Support times.
- Facilitate occasional Saturday workshops.
- Support special events (set-up/clean-up, supervision, activity facilitation).
- Assist Learning Facilitators during program hours as needed.
- Create an inclusive, supportive environment that promotes curiosity and exploration.

Assessment & Feedback

- Support data collection, including attendance and survey administration.

Collaboration & Engagement

- Collaborate with Learning Facilitators to deliver STEAM enrichment activities.
- Work with the team to provide individual and group homework support.
- Assist with student supervision, arrival/dismissal, and front desk duties as needed.
- Build positive relationships with students, families, and the Learning Lab community.



- Participate in professional development to stay current with STEAM education practices.
- Engage in coaching and classroom observations for continuous improvement.
- Assist with student recruitment at schools and community events.
- Maintain a safe, organized, and welcoming learning environment.

Mentorship & Student Support

- Serve as a mentor and role model, promoting a growth mindset and college/career readiness.
- Provide Learning Facilitators with regular updates on classroom activities and student progress.
- Foster a culture of high expectations that empowers students to succeed.

EDUCATION, EXPERIENCE & SKILLS REQUIRED:

- Availability Monday–Thursday, 2:00–6:30 PM; occasional virtual support 6:00–8:00 PM Monday–Thursday; plus up to six Fridays and ten Saturdays.
- High school diploma or equivalent combination of skills and experience.
- 1+ year experience working with school-aged students (intern or teaching assistant preferred).
- Basic technology proficiency (computer operation, Zoom/Teams, printer use).
- Willingness to expand knowledge in STEAM areas.
- Understanding of diverse student needs and learning styles.
- Proficient in MS Office and general computer skills.
- Strong interpersonal skills aligned with positive youth development.
- Self-starter with strong organization and effective verbal/written communication.
- Commitment to the TGR Foundation mission, vision, and values.

TO APPLY:

Send an electronic cover letter and résumé to Ashley Cortez at acortez@tgrfoundation.org.

- Cover letter
- Resume

TGR Foundation is proud to be an Equal Opportunity Employer.

This job description is illustrative of duties typically performed by this job. It is not intended to be an exhaustive listing of each, and every job responsibility. Because job content may change from time to time, TGR Foundation reserves the right to add and/or delete job responsibilities from this position at any time.